



Parkdale School Code of Conduct

Our code of conduct adheres to the Quebec Charter of Human Rights and Freedoms which states in Section 10: "Every person has a right to full and equal recognition and exercise of [their] human rights and freedoms, without distinction, exclusion or preference based on race, color, sex, gender identity or expression, pregnancy, sexual orientation, civil status, age except as provided by law, religion, political convictions, language, ethnic or national origin, social condition, a handicap or the use of any means to palliate a handicap."

There are rules at Parkdale designed to promote safety, to protect people and property, and to foster an orderly working atmosphere. The goal is that students become self-disciplined, showing respect for themselves and others.

Students are taught and encouraged to be responsible for their actions, and to take full responsibility for the outcome of their behavior. Parents are consulted in the case of chronic or serious behavior problems through a phone call and/or behaviour incident report.

For any serious or continuing discipline problem, a student may be suspended from school. Suspensions may be for a period of up to five school days, as stipulated by Board policy. In such cases, parents are advised both by telephone and by letter.

For the safety and well-being of the school community, the following rules are essential:

Courtesy

- Students are expected to be courteous.
- Students are expected to show respect for others and other's property.

Student Traffic

- Students may not leave class without a teacher's permission.
- Students may not leave the school or school grounds without authorization from the office.
- Students must enter and exit the school by their designated doors.
- Students may use the front door only when authorized or in case of emergency.

Playground and School Guidelines

- Hockey sticks, hard balls, footballs, skateboards, bicycles, etc. are not permitted in the schoolyard.
- Tossing snowballs is not permitted.
- Students remain in the play area until call-in bell.
- Students line up and stand quietly in the yard when the call-in bell sounds.
- Dangerous and rough play is not permitted.
- No weapons of any kind are permitted on school grounds or on the school bus. This includes replicas of weapons such as toy guns.

Vandalism

- Destroying, damaging, writing upon or defacing schoolbooks, other children's personal belongings, or school property is absolutely forbidden.

Cell phones and other electronic devices

- Cell phones and other electronic devices are not permitted in school. Students using a cell phone will have it confiscated and will be brought to the office. Students must see the Principal before phone is returned. Cell phones cannot be used at **any time during the school day. This includes recess, lunch period and before and after school on the school bus.**

Bullying and Acts of Aggression

What is bullying?

Bullying is a ***willful, repeated, aggressive*** behavior by one or more persons who ***intend to harm*** others physically or emotionally ***over a period of time***.

The following are all considered specific acts of aggression and will not be tolerated:

- Derogatory comments, racial, religious, or homophobic slurs and name calling
- Threats and intimidation (physical, verbal, or written)
- Swearing, foul and abusive language
- Intentional exclusion and humiliation
- Manipulation of another individual
- Cyberbullying (see page 14)
- Physical violence
- Taxing and theft
- Vandalism

These actions may occur at school, on or near school property, during or outside of school hours or through electronic communication such as social media or other types of cyberbullying. Regardless of time, location or means, Parkdale School will take measures against such acts to ensure the safety of our students.

If a Parkdale student is experiencing or witnessing bullying in any form, they should immediately take measures to stop it. The first step is to tell a responsible adult such as a teacher, administrator, staff member or parent. Actions taken and consequences will depend on the nature and severity of individual cases. **DISCIPLINARY ACTIONS MAY INCLUDE A SUSPENSION OF UP TO 5 SCHOOL DAYS.**

As a rule, we try to prevent bullying before it starts. This is a process in which all stakeholders share a responsibility. Parents are encouraged to speak to their children about respect for others, take appropriate action at home when there are problems of this nature and cooperate with the school should an incident arise.

School administrators and staff will educate and raise awareness about the issue through classroom visits and awareness campaigns such as Anti-Bullying Assemblies. Parkdale staff will mediate conflict between students in a safe and respectful environment. Students are encouraged to seek help in situations of conflict before it escalates into a larger problem. Whenever possible, a resolution between a bully and victim will be sought through means such as meeting with administration, or both parties, and other form of mediated agreement between both parties. *(Please see the Anti-Bullying Anti-Violence School Policy on our website).

Information and Communication Technologies Agreement

With respect to the Internet, as a student, it is my responsibility to:

- Refrain from creating, accessing, storing, sending, distributing, or printing any material considered to be unlawful, obscene, pornographic, sexually explicit, racist, abusive, discriminatory, harassing, hate motivated, threatening, or demeaning in imagery or language.
- Never publish the names or photos of myself or others on the Internet without prior permission of my teacher and my parent/guardian.
- Never publish personal information (ex: addresses, telephone numbers, parents, names and home or work addresses) about me or of others on the Internet.
- Immediately report, to the supervising school authority, any information, message, or website that is inappropriate or makes me feel uncomfortable.
- Never speak with anyone that I encounter online, such as in chat rooms or on social networking sites (ex: Facebook, Instagram, Twitter) without permission of my teacher and/or parent/guardian.
- Never share my password with my friends or classmates.
- Maintain proper Netiquette for behaviour during online learning while on platforms such as Google Classroom, Google Meet and/or Zoom.

Enforcement

When improper use comes to the attention of the Administration and /or the supervising teacher, the situation will be investigated, and action may be taken.

Possible actions may be:

- Forbidding or limiting access to communication/technology facilities
- Disclosing information found during the investigation to School Board authorities or to law enforcement agencies
- Applying disciplinary measures (i.e. suspension)
- Implementing immediate measures to stop improper use.

Cyber-bullying will not be tolerated at Parkdale School

What is Cyberbullying?

'Cyberbullying involves the use of information and communication technologies such as email, cell phone and text messages, instant messaging, defamatory personal web sites and defamatory online personal polling websites, to support deliberate, repeated, and hostile behavior by an individual or group, that is intended to hurt others.' (Bell Belsey, www.cyberbullying.ca)

Why is the school dealing with cyber-bullying?

Although cyberbullying usually originates off school grounds, it travels rapidly among students and can affect how they behave and relate to each other at school, therefore the school must deal with any cyberbullying situation very seriously as though it happened on school grounds.

Parents and guardians must understand that every child has the right to be safe and feel comfortable in the school environment therefore all parents should monitor their internet usage and social media activities.

Consequences or Acts of Repair

Consequences or acts of repair will be at the discretion of the administration, teaching staff, or daycare technician.

(This list is not exhaustive and other consequences can be given based on the situation)

- Community service in the school
- Verbal warning-reminder of the rule
- Detention
- Loss of school privileges
- Meeting with parent
- In school suspension
- Reflection
- Written apology
- Student put on a tracer (daily behavior log)
- Loss of extra-curricular activities
- Out of school suspension

PARENTAL CODE OF CONDUCT

- Parents must recognize that the education of each child is the joint responsibility of the Parent/guardian, student, school staff AND Administration.
- Demonstrate that both parents and the school collaborate in the best interest of the child.
- Treat members of the school staff, and others employed by the school, in a professional and respectful manner. Raising your voice, yelling, insults, making threats, racist, homophobic, and transphobic comments will not be tolerated.
- Refrain from participating in negative gossip or unsubstantiated criticism that disparages the reputation of the school or its employees.
- Refrain from using social media to fuel discontent or criticism of individual school employees, other parents, students, or school programs or services.
- Seek to clarify a child's version of events with the school's view in order to avoid misunderstanding and to bring about a successful resolution to any dispute. Call the school and allow the school representative to give you their "side of the story".
- Contact the school directly when you have a question or need clarification on a school matter rather than depending upon the interpretation of parents or other non-official school sources.
- Ensure that children attend school regularly and arrive to and are picked up on time.
- Comply with any reasonable request from a school employee in the performance of his/her duties.